Ideal Workspace/Location Evaluation:

Date:_____   Workspace/Location:_____

After you have spent the day working in a new space or location, take a few moments to reflect:

Productivity Level:

How productive did I feel today?

Very Unproductive				Neutral				Very Productive	
1	2	3	4	5	6	7	8	9	10

Happiness Level:

How happy did this space/location make me feel?

Very Unhappy				Neutral				Very Happy	
1	2	3	4	5	6	7	8	9	10

Reflection:

What were the highlights of working in this space/location?

What would I change about this space/location in order to increase my productivity and happiness?

Likelihood of Return:

How excited am I to return and work here again?

Very Unexcited				Neutral				Very Excited	
1	2	3	4	5	6	7	8	9	10

Additional Notes:

Collect evaluations from all spaces/locations you experiment with and review to identify which location(s) are most ideal for you. How can you find other spaces with similar characteristics?